



California Olive Committee

INSPECTION SUBCOMMITTEE MEETING

NOVEMBER 13, 2024

2:00 p.m.

COC

2565 Alluvial Avenue, Suite 152
Clovis, CA 93611

ZOOM/Conference Call

<https://us02web.zoom.us/j/88357327968>

MINUTES

I. CALL TO ORDER

Chairwoman Julia TINSLEY called the meeting of the Inspection Subcommittee to order at 2:01 p.m., and the following members were present:

Members

Michael STOKES
Michael SILVEIRA
Edward GARCIA
Carolina BURRESON
Rick BENSON
Galen PFEIFFER
Julia TINSLEY – Chairwoman
Phil QUIGLEY
Dennis BURRESON
Paul ADCOCK
Tomas MASANES AUTARD
John PIERETTI
Scott HAMILTON
Janet EDWARDS

Affiliation:

Producer
Producer
Producer
Producer
Producer
Producer
Handler
Handler
Handler
Handler
Handler
Handler
Handler
Handler

STAFF

Todd SANDERS California Olive Committee
Elise OLIVER California Olive Committee
Ethan CRANMER California Olive Committee
Janette RAMOS California Olive Committee

GUESTS

Jeremy SASSELLI

USDA

With a majority of the Subcommittee members present, a quorum was established.

- **MOVED BY PFEIFFER, duly seconded by BENSON, and unanimously carried THAT the minutes of December 7, 2023, be approved as presented. (Motion 11-13-24 #1)**

II. 2024 OLIVE ELECTRONIC REPORTING SYSTEM (OERS)

Please see the following page for the 2024 OERS Year End Stats. Additionally, the following pages contain the final 2024 Season Weekly Receipt.

1. 2025 OERS objectives with Todd J.
 - a. Annual Support as well as 24x7 support during the deliveries
 - b. Enhancements to COC Reporting Software and troubleshooting as needed
 - c. Annual cost for: Microsoft Azure Cloud Web and Database hosting servers, email, backup, SSL, domain name, security services, and software expenses
 - d. Software Certification from California Type Evaluation Program (CTEP).
 - e. Travel to receiving locations

III. INSPECTOR TRAINING

COC Staff has met with USDA Inspection Services and is still working on developing a training seminar or something similar to “train the trainers.” However, COC Staff was advised that the canners and/or staff are not allowed to “train” the inspectors as that would be a conflict of interest. USDA recommends that the canners send samples of fruit for given flavors (good, reasonably good, poor, or any other defects) and once those codes are identified by the subject matter experts in Stockton, they can send out samples to the other inspection offices.

Additionally, in also talking with the USDA they let COC staff know that failed lots of imported olives are passed to the USDA-Market Development Division and the importer has the option to rework the product so it meets import requirements, export out of the country, or destroy the product under SCI Division supervision.

IV. APPROVAL OF 2025 INSPECTION BUDGET

ACTION

For the 2025 FY, the following items are expenditures for the Inspection program.

1. Travel	-	\$ 3,000
2. OERS Maintenance	-	\$25,000
3. Optical Sizer (Misc. as needed)	-	\$15,000
4. 2025 Weekly Receipts	-	\$2,000
5. Contingency (If needed)	-	\$40,000

Staff has put together a history of previous Inspection Subcommittee Budgets.

2024 FY Line-Item Budget Breakout:

1. Travel	-	\$3,000
2. OERS Maintenance	-	\$25,000
3. Optical Sizer (misc. as needed)	-	\$15,000
4. 2024 Weekly Receipts	-	\$2,000
5. Contingency	-	\$40,000

FISCAL YEAR	2025	2024	2023	2022	2021
<i>Inspect</i>	\$85,000	\$85,000	\$88,000	\$42,900	\$48,000
<i>Differ</i>	-	\$(3,000)	\$45,100	\$(5,100)	\$(7,000)

The Subcommittee must decide:

- 1) Approval of the 2025 Inspection Budget

FISCAL IMPACT: \$85,000 for FY 2025

- **MOVED BY PFEIFFER, duly seconded by BENSON, and unanimously carried THAT the Inspection Subcommittee adopt the Inspection Budget for the 2025 Fiscal Year at \$65,000. (Motion 11-13-24 #2)**

V. APPROVAL OF AUTHORITY TO THE EXECUTIVE DIRECTOR AND CHAIRMAN FOR INTER-ITEM TRANSFERS OF THE INSPECTION SUBCOMMITTEE BUDGET

The Committee discussed granting authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget.

- **MOVED BY C. BURRESON, duly seconded by PFEIFFER, and unanimously carried THAT the Inspection Subcommittee grant authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget. (Motion 11-13-24 #3)**

VI. OTHER BUSINESS

- Sanders formally introduced, and welcomed our new employee, Ethan Cranmer. Ethan, will be Program Supervisor for the California Olive Committee.

VII. ADJOURNMENT

Chairwoman TINSLEY adjourned the Inspection Subcommittee meeting at 2:30 p.m.

Todd W. Sanders
Executive Director
California Olive Committee

SUMMARY OF MOTIONS FOR NOVEMBER 13, 2024

MOTION 11-13-24-2023 #1

APPROVED

MOVED BY PFEIFFER, duly seconded by BENSON, and unanimously carried THAT the minutes of December 7, 2023, be approved as presented.

MOTION 11-13-24 #2

APPROVED

MOVED BY PFEIFFER, duly seconded by BENSON, and unanimously carried THAT the Inspection Subcommittee adopt the Inspection Budget for the 2025 Fiscal Year at \$65,000.

MOTION 11-13-24 #3

APPROVED

MOVED BY C. BURRESON, duly seconded by PFEIFFER, and unanimously carried THAT the Inspection Subcommittee grant authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget.