



## AGENDA

### California Olive Committee

### Inspection Subcommittee Meeting ZOOM / Conference Call

**DECEMBER 7, 2023**

**9:00 AM**

#### Join Zoom Meeting

<https://us02web.zoom.us/j/81231773582>

#### Telephone

**Conference Call: 1-669-900-6833**

**Passcode: 812 3177 3582**

- I. Call To Order**
  - a. Roll Call page 2
  - b. Inspection Subcommittee Chairman's Comments
  - c. Approval of November 9, 2022 Minutes (action item) page 3
  
- II. 2023 Olive Electronic Reporting System (OERS) page 8**
  
- III. Inspector Training page 12**
  
- IV. Approval of 2024 Inspection Budget (action item) page 13**
  
- V. Approval of Authority to the Executive Director and Chairman for Inter-Item Transfers of the Inspection Subcommittee Budget (action item) page 14**
  
- VI. Other Business**
  
- VII. Adjournment**



## 2023-2025 Inspection Subcommittee

### Producer Members:

Milo Gorden
Michael Stokes
Michael Silveira
Edward Garcia
Carolina Burreson
Rick Benson
Galen Pfeiffer

### Handler Members:

Julia Tinsley- Chairwoman
Damian Gaytan
Phil Quigley
Dennis Burreson
Paul Adcock
Tomas Masanes Autard
John Pieretti
Scott Hamilton
Janet Edwards



## California Olive Committee

### INSPECTION SUBCOMMITTEE MEETING

NOVEMBER 9, 2022

8:30 a.m.

COC

2565 Alluvial Avenue, Suite 152

Clovis, CA 93611

ZOOM/Conference Call

<https://us02web.zoom.us/j/83747140799>

## MINUTES

### I. CALL TO ORDER

A meeting of the Inspection Subcommittee was called to order by Chairwoman Julia TINSLEY at 8:32 a.m., and the following members were present:

#### Members

Milo GORDON  
Michael SILVEIRA  
Edward GARCIA  
Rick BENSON  
Janet EDWARDS  
Julia TINSLEY – Chairwoman  
Jacob PETERS  
Phil QUIGLEY  
Dennis BURRESON  
Tomas MASANES AUTARD  
John PIERETTI  
Scott HAMILTON

#### Affiliation:

Producer  
Producer  
Producer  
Producer  
Handler  
Handler  
Handler  
Handler  
Handler  
Handler  
Handler  
Handler

#### STAFF

Todd SANDERS California Olive Committee  
Elizabeth CARRANZA California Olive Committee  
Elise OLIVER California Olive Committee  
Janette RAMOS California Olive Committee

## GUESTS

Jeremy SASSELLI  
Pat RICCHIUTI

USDA  
PR Farms

With a majority of the Subcommittee members present, a quorum was established.

- **MOVED BY TINSLEY, duly seconded by PIERETTI and unanimously carried THAT the minutes of November 10, 2021, be approved as presented. (Motion 11-9-22 #1)**

## II. UPDATES TO OERS

Dean Gottlieb, of the CDFA Division of Measurement Standards, performed a random inspection and informed the COC of OERS items that need to be modified/updated:

1. Software: BPC 12717 - Software is currently not approved and needs either National Type Evaluation Program (NTEP) or California Type Evaluation Program (CTEP) approval.
2. Bin Code: Cannery must use the correct Bin Code Designation on the weighmaster certificate. Industry cannot use the generic phrase "PGXBINS (Palogix)" for the Code Designation. Solution is to complete a Common Tare Notice and create a Code Designation (i.e. BCF-1 or MFO-1).
3. Weighmaster Certs: The COC must use a consecutive numbering system on the weighmaster certificates. Each weighmaster license must have its' own consecutive numbering system. Currently the numbers are shared between two licenses, Musco and Bell Carter.
  - a. NOTE: A license can share the same numbering sequence between locations on the same license.
4. COC-3 Numbers: Currently, the number on a COC-3 looks like "C 3027-1". The issue is the preceding number after the hyphen. When an edit happens, the number will reflect as C 3027-2. A number after a hyphen is not acceptable. When an edit is needed after the original certificate has been issued, the proper approach is to issue a corrected certificate. The old number is stamped "INCORRECT", and the corrected certificate uses the next available number in sequence.
5. Grader Rules: Graders must also be on the weighmaster license. The fee to register each grader is \$20 per person.

COC staff worked with the Inspector to ensure that these modifications would not need to be made during the 2022 season. COC staff will be working with Todd J. to make these changes before the 2023 season.

## III. APPROVAL OF 2023 INSPECTION BUDGET

**ACTION**

Sanders discussed with the Inspection Subcommittee to adopt the Inspection Budget for the 2023 Fiscal Year.

Due to the need to update aspects of the OERS based on feedback from the CDFA Division of Measurement Standards, adjustments and maintenance will be performed to ensure that the COC and industry is in compliance.

For the 2023 FY, the following items are expenditures for the Inspection program.

1. Travel - \$3,000
2. OERS Maintenance - \$28,000
3. Optical Sizer (Misc. as needed) - \$15,000
4. 2023 Weekly Receipts - \$2,000

Staff has put together a history of previous Inspection Subcommittee Budgets.

2022 FY Line-Item Budget Breakout:

1. Travel - \$3,000
2. OERS Maintenance - \$23,000
3. Optical Sizer (misc. as needed) - \$15,000
4. 2022 Weekly Receipts - \$1,900

FISCAL YEAR	2023	2022	2021	2020	2019
<b>Inspect</b>	\$48,000	\$42,900	\$48,000	\$55,000	\$58,000
<b>Differ</b>	\$5,100	\$(5,100)	\$(7,000)	\$(8,000)	\$(19,000)

The Subcommittee must decide:

- 1) Approval of the 2023 Inspection Budget

**FISCAL IMPACT: \$48,000 for FY 2023**

- **MOVED BY PIERETTI, duly seconded by TINSLEY and unanimously carried THAT the Inspection Subcommittee adopt the Inspection Budget for the 2023 Fiscal Year at \$48,000. (Motion 11-9-22 #2)**

**IV. APPROVAL OF AUTHORITY TO THE EXECUTIVE DIRECTOR AND CHAIRMAN FOR INTER-ITEM TRANSFERS OF THE INSPECTION SUBCOMMITTEE BUDGET**

**ACTION**

The Committee discussed granting authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget.

- **MOVED BY TINSLEY, duly seconded by PIERETTI and unanimously carried THAT the Subcommittee grant authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget. (Motion 11-9-22 #3)**

**V. OTHER BUSINESS**

Chairwoman Julia Tinsley has created the following working Task Force for the Olive Electronic Reporting System (OERS).

- Phil Quigley
- Jacob Peters
- John Pieretti
- Dennis Burreson
- Pat Ricchiuti

**VI. ADJOURNMENT**

Chairwoman TINSLEY adjourned the Inspection Subcommittee meeting at 8:50 am.



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Todd W. Sanders  
Executive Director  
California Olive Committee

**SUMMARY OF MOTIONS FOR NOVEMBER 9, 2022**

**MOTION 11-9-2022 #1**

**APPROVED**

MOVED BY TINSLEY, duly seconded by PIERETTI and unanimously carried THAT the minutes of November 10, 2021, be approved as presented.

**MOTION 11-9-2022 #2**

**APPROVED**

MOVED BY PIERETTI, duly seconded by TINSLEY and unanimously carried THAT the Inspection Subcommittee adopt the Inspection Budget for the 2023 Fiscal Year at \$48,000.

**MOTION 11-9-2022 #3**

**APPROVED**

MOVED BY TINSLEY, duly seconded by PIERETTI and unanimously carried THAT the Subcommittee grant authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget.

**\*\*\*\*INFORMATION ONLY\*\*\*\***

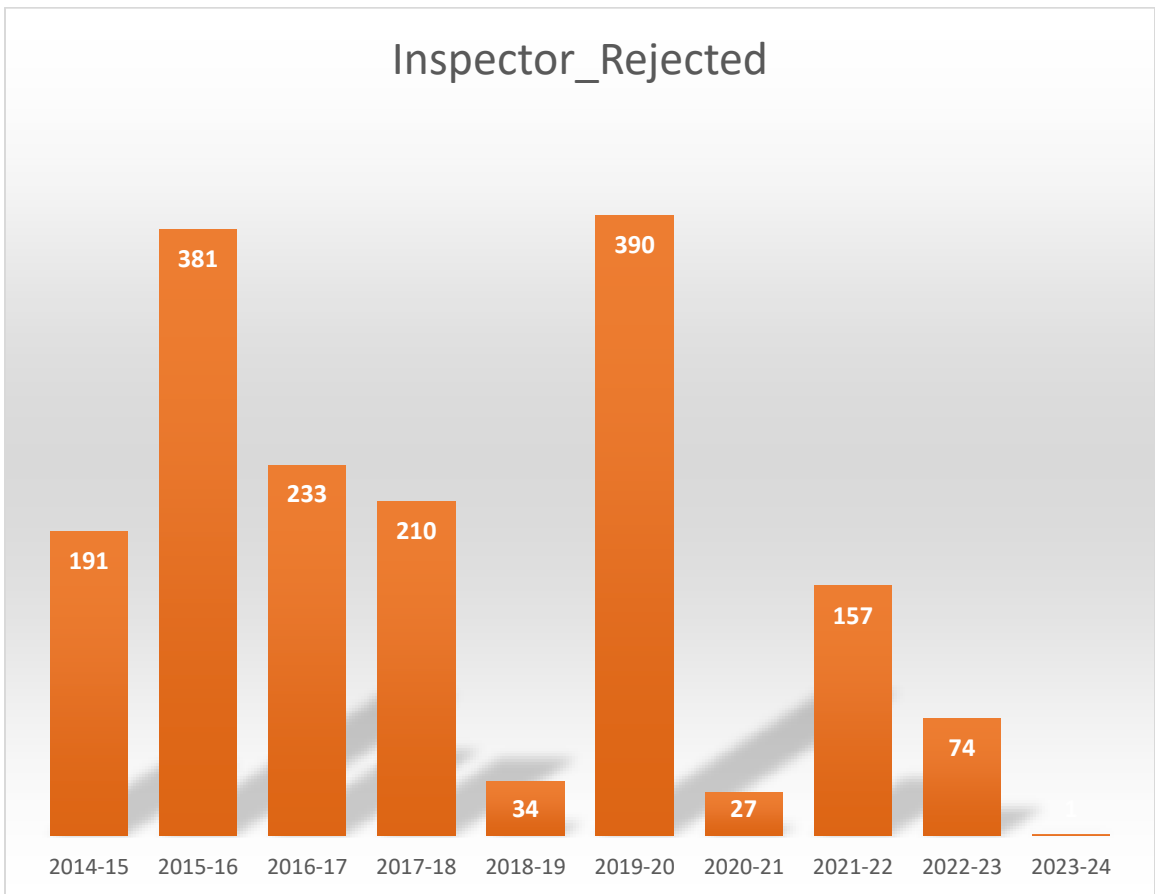
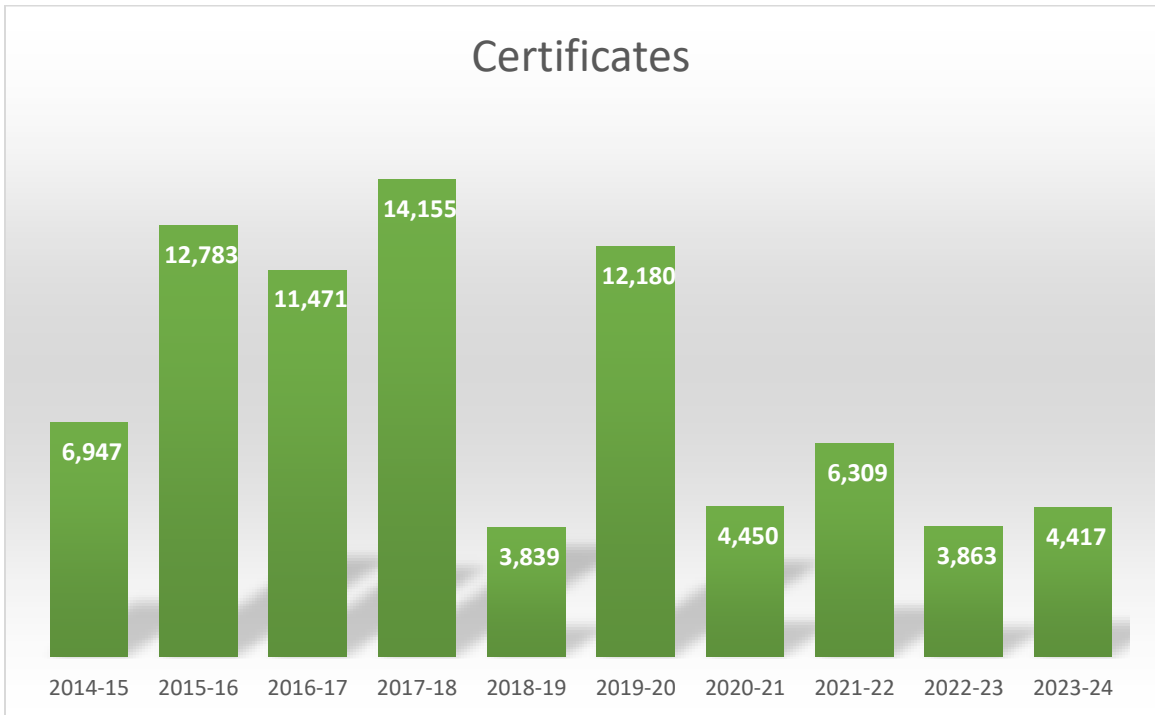
**FROM:** COC INSPECTION SUBCOMMITTEE

**SUBJECT:** 2023 OLIVE ELECTRONIC REPORTING SYSTEM (OERS)

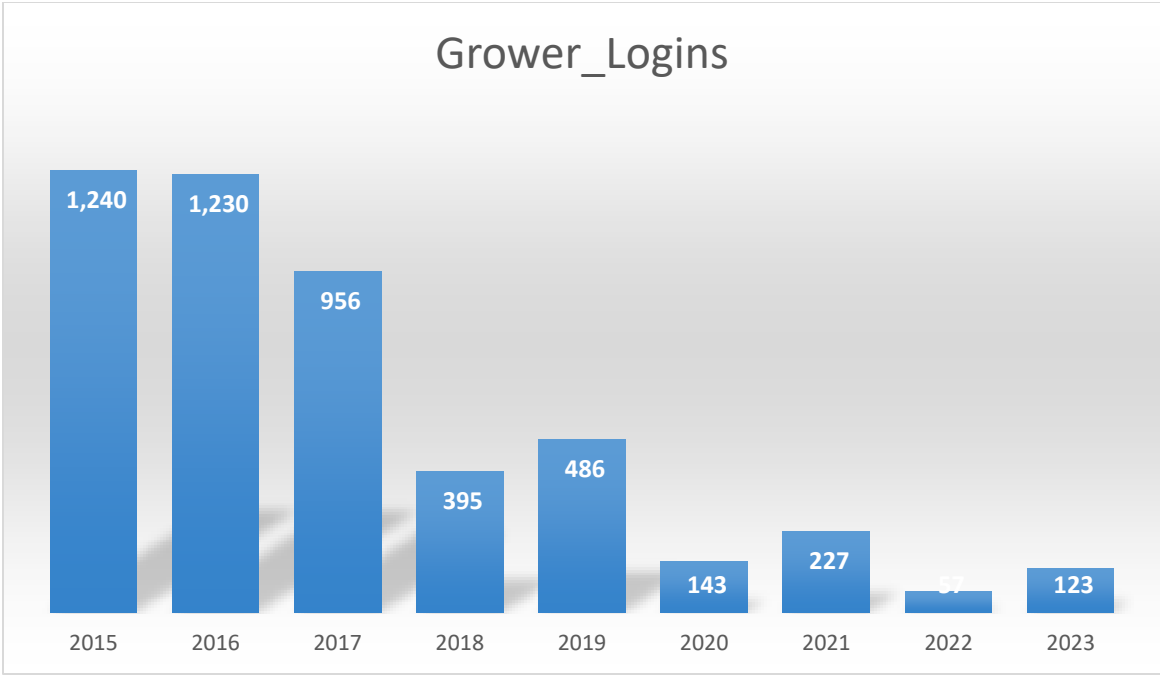
**BACKGROUND:**

1. Updates to the OERS that were needed based on an inspector visit before the 2022 season are officially complete:
  - a. Software Registration
  - b. Bin Code Designations
  - c. Weighmaster Cert numbering
2. The COC replaced one the sample tag printers at one of the receiving stations. If anyone is having trouble with their printers, please let me know. You will see in Todd J.'s 2024 Budget the inclusion of servicing all 5 printers.
3. COC Forms Update
  - a. Every few years the official COC Forms (COC-3, COC-4, COC-5, etc.) are updated by the USDA and OMB. The COC updated the forms in the OERS system before the 2023 season. The updated COC-3 form had some slight changes to the 'Defects' column and also was expanded to two pages instead of one. The COC will resolve this before the 2024 season.
4. Please see the following page for the 2023 OERS Year End Stats.
5. Final 2023 Season Weekly Receipt
6. 2024 OERS objectives with Todd J.
  - a. Annual Support as well as 24x7 support during the deliveries
  - b. Enhancements and troubleshooting as needed
  - c. Annual cost for: Microsoft Azure Cloud Web and Database hosting servers, email, backup, SSL, domain name, security services, and software expenses
  - d. Upgrade the COC Application from 2019 to 2023 (Latest Microsoft .Net framework)
  - e. Software Certification from California Type Evaluation Program (CTEP). I underestimated the cost of original certification. The certification needs to be done every 5 years. I'll split the cost into 5 years – as you've seen on the invoice
  - f. Sample printers.
    - i. Servicing the printers at all sites (5 printers)
    - ii. Repair the one we replaced to have available as backup
  - g. Travel to receiving locations

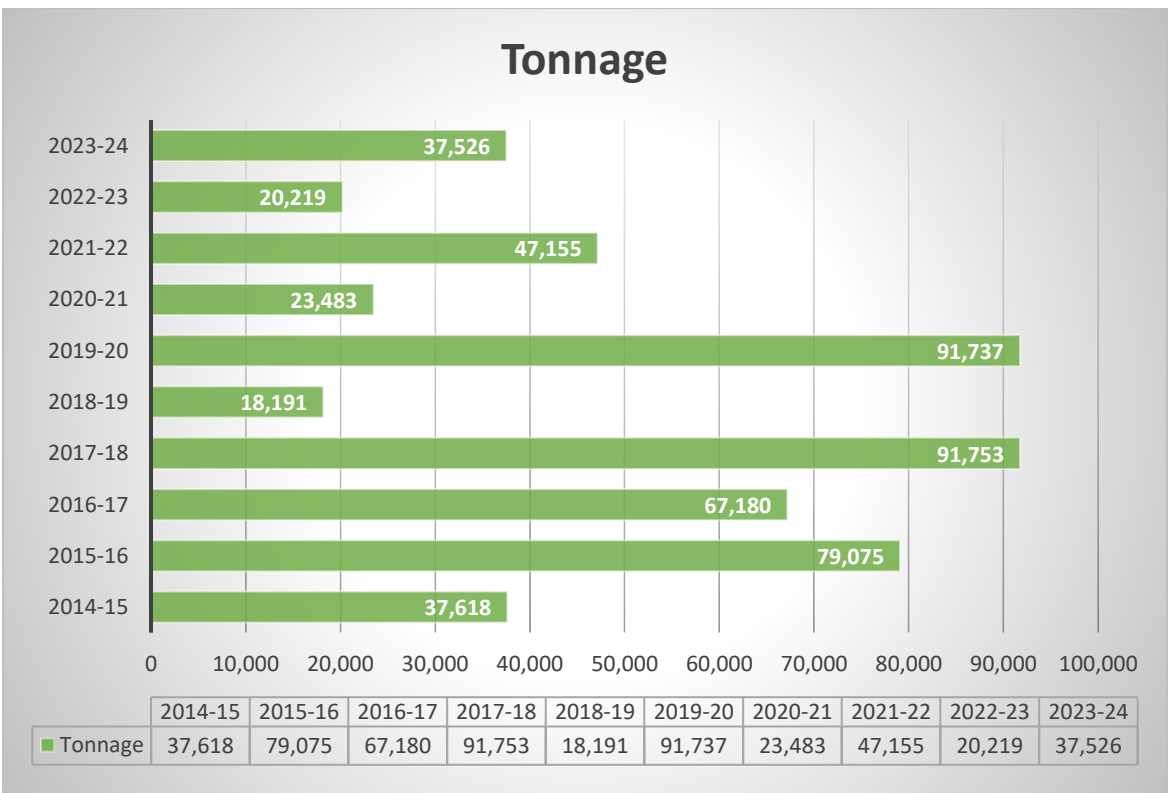
## California Olive Electronic Reporting System – Year End Stats



## Grower\_Logins



## Tonnage





United States Department of Agriculture  
National Agricultural Statistics Service



# California Weekly Olive Receipts Report

Pacific Regional Office · 650 Capitol Mall, Suite 6-100 · Sacramento, CA 95814 · (916) 738-6600 · [www.nass.usda.gov/ca](http://www.nass.usda.gov/ca)

Released: November 14, 2023

## Final Weekly and Cumulative Report

Size	Week Ending November 12, 2023				Year to Date				
	Sevillano	Manzanillo	Other	Total	Sevillano	Manzanillo	Other	Total	Percent of Total
	<i>(Tons)</i>				<i>(Tons)</i>				
Small	0.00	196.37	0.00	196.37	0.00	6,421.15	0.00	6,421.15	16.97
Medium	0.00	180.70	0.00	180.70	0.00	7,505.62	0.00	7,505.62	19.83
Large	0.00	88.81	0.00	88.81	0.00	5,266.21	14.10	5,280.31	13.95
Ex. Large	0.00	68.05	0.00	68.05	0.00	5,369.76	29.48	5,399.24	14.27
Ex. Large - SEV "C"	0.00	0.00	0.00	0.00	111.33	0.00	0.00	111.33	0.29
Jumbo	0.00	0.00	0.00	0.00	310.92	0.00	15.01	325.93	0.86
Colossal	0.00	0.00	0.00	0.00	246.14	0.00	1.38	247.52	0.65
Super Colossal	0.00	0.00	0.00	0.00	110.14	0.00	0.04	110.18	0.29
<b>Total Canning</b>	<b>0.00</b>	<b>533.93</b>	<b>0.00</b>	<b>533.93</b>	<b>778.53</b>	<b>24,562.74</b>	<b>60.01</b>	<b>25,401.28</b>	<b>67.13</b>
Limited	0.00	0.00	0.00	0.00	111.77	0.00	9.12	120.89	0.32
Limited/Petite	0.00	192.22	0.00	192.22	0.00	5,386.87	1.88	5,388.75	14.24
Limited/Sub-Petite	0.00	167.25	0.00	167.25	0.00	3,853.46	0.00	3,853.46	10.18
Undersize	0.00	107.88	0.00	107.88	207.99	2,207.17	0.58	2,415.74	6.38
Culls	0.00	22.68	0.00	22.68	14.83	645.45	0.44	660.72	1.75
<b>Total Receipts</b>	<b>0.00</b>	<b>1,023.96</b>	<b>0.00</b>	<b>1,023.96</b>	<b>1,113.12</b>	<b>36,655.69</b>	<b>72.03</b>	<b>37,840.84</b>	<b>100.00</b>

*In cooperation with the California Olive Committee.*

For more California agricultural statistics, visit [www.nass.usda.gov/ca](http://www.nass.usda.gov/ca)

**\*\*\*INFORMATION ONLY\*\*\***

**FROM:** COC INSPECTION SUBCOMMITTEE

**SUBJECT:** INSPECTOR TRAINING

**BACKGROUND:**

In an effort to ensure that current Inspection Grading Manual Requirements are being enforced properly at the port level, the COC would like to work with USDA Specialty Crop Inspections (SCI) Division to facilitate annual or semi-annual trainings for USDA port inspectors. According to the data obtained from the USDA SCI Imports Database and USDA Imported Olive Reports for the 2021-2022 season, the total percentage of failing lots was 0.37% (168,634 failing pounds out of the 46,194,151 inspected). The COC believes there is a definitive need to provide technical education to inspectors to aide in the proper enforcement of current requirements.

During March of 2023, the USDA SCI Division had a supervisor regional training in which they were able to “train the trainers.” This was no cost to the COC. These supervisor trainings are every other.

The COC has spoken with USDA about putting together a training in 2024. In order to facilitate these trainings, the COC would propose that a contingency fund be approved by the Inspection Subcommittee. The Subcommittee will then work directly with USDA SCI Division to coordinate and implement these trainings.

**\*\*\*ACTION REQUIRED\*\*\***

**FROM:** COC INSPECTION SUBCOMMITTEE

**SUBJECT:** APPROVAL OF 2024 INSPECTION BUDGET

**RECOMMENDATION:** THAT the Committee adopt the Inspection Budget for the 2024 FY.

**BACKGROUND:**

For the 2024 FY, the following items are expenditures for the Inspection program.

- |                                    |   |          |
|------------------------------------|---|----------|
| 1. Travel                          | - | \$3,000  |
| 2. OERS Maintenance                | - | \$25,000 |
| 3. Optical Sizer (Misc. as needed) | - | \$15,000 |
| 4. 2024 Weekly Receipts            | - | \$2,000  |
| 5. Contingency                     | - | \$40,000 |

Staff has put together a history of previous Inspection Subcommittee Budgets.

2023 FY Line-Item Budget Breakout:

- |                                    |   |          |
|------------------------------------|---|----------|
| 1. Travel                          | - | \$3,000  |
| 2. OERS Maintenance                | - | \$28,000 |
| 3. Optical Sizer (misc. as needed) | - | \$15,000 |
| 4. 2023 Weekly Receipts            | - | \$2,000  |
| 5. Contingency                     | - | \$40,000 |

<i>FISCAL YEAR</i>	<i>2024</i>	<i>2023</i>	<i>2022</i>	<i>2021</i>	<i>2020</i>
<b><i>Inspect</i></b>	\$85,000	\$88,000	\$42,900	\$48,000	\$55,000
<b><i>Differ</i></b>	\$(3,000)	\$45,100	\$(5,100)	\$(7,000)	\$(8,000)

The Subcommittee must decide:

- 1) Approval of the 2024 Inspection Budget

**FISCAL IMPACT:** \$85,000 for FY 2024

**\*\*\*ACTION REQUIRED\*\*\***

**FROM:** COC INSPECTION SUBCOMMITTEE

**SUBJECT:** INTER-ITEM TRANSFERS OF THE INSPECTION BUDGET

**RECOMMENDATION:** THAT the Committee grant authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget.