



**California Olive Committee**  
**Executive Subcommittee Meeting Minutes**  
**ZOOM/Conference Call**  
**November 5<sup>th</sup>, 2020**  
**8:30 a.m.**

**I. CALL TO ORDER**

A meeting of the Executive Subcommittee was called to order by Chairman Mike Silveira at 8:31 a.m., and the following members were present:

**Members**

Mike Silveira  
Edward Garcia  
Mark Hendrixson  
Pat Ricchiuti  
Dennis Burreson  
Janet Edwards  
Felix Musco  
Julia Tinsley  
Tim Carter

**Affiliation:**

PRODUCER  
PRODUCER  
PRODUCER  
PRODUCER  
HANDLER  
HANDLER  
HANDLER  
HANDLER  
HANDLER

**Others Present:**

Todd Sanders	COC
Elizabeth Carranza	COC
Elise Oliver	COC
Kathie Notoro	USDA

With a majority of the Subcommittee members present, a quorum was established.

**MOVED by Mark Hendrixson duly seconded by Pat Ricchiuti, and unanimously carried THAT the minutes of the November 14, 2019 Executive Subcommittee meeting be approved. (Motion 11.5.20 #1)**

**II. 2020 Export Program Update**

Elizabeth Carranza presented a brief progress summary on the 2020 Export Program activities to date. Elizabeth noted how the COVID-19 pandemic has effected in-person program activities abroad, and the different strategies adopted to adapt to present conditions.



**III. Approval of 2021 Administrative Budget**

The following is the General Administration Budget for the California Olive Committee. Exports are separated.

Staff has put together a history of previous Executive Committee Budgets.

<i>FISCAL YEAR</i>	<i>2021 Proposed</i>	<i>2020</i>	<i>2019</i>	<i>2018</i>	<i>2017</i>
<b>ADMIN</b>	\$457,800	\$ 457,800	\$ 390,400	\$ 401,200	\$ 392,100
<b>\$ Change</b>	-	\$ (67,400)	\$ (10,800)	\$ 9,100	\$ (7,700)
<b>Exports</b>	\$173,500	\$ 173,500	\$ 173,500	\$ 186,000	\$ 121,000
<b>\$ Change</b>	-	-	\$ (12,500)	\$ 70,000	\$ 36,000
<b>MAP/EMP/ATP</b>	\$645,000**	\$ 256,264	\$ 211,000	\$ 250,000	\$ 236,000
<b>\$ Change</b>	\$388,736	\$ 45,264	\$ (39,000)	\$ 14,000	\$ 236,000

**MOVED by Mark Hendrixson and duly seconded by Dennis Burreson, and unanimously carried THAT the Committee adopt the General Administration 2021 FY Budget totaling \$531,300 (\$357,800 G&A and \$173,500 Exports) with the recommendation to eliminate \$100,000 from the Section 8e evaluation/Contingency Fund. (Motion 11.5.20 #2)**

**IV. Approval of the Authority to the Executive Director and Chairman for Inter-Item Transfers of the Executive Committee Budget**

**MOVED by Felix Musco and duly seconded by Janet Edwards, and unanimously carried THAT the Subcommittee grant authority to the Executive Director and Chairman for inter-item transfers of the Executive Subcommittee Budget. (Motion 11.5.20 #3)**

**V. Other Business**

Nothing was discussed.

**VI. Adjournment**

Executive Subcommittee Chairman Mike Silveira adjourned the Executive Subcommittee meeting at 9:02 a.m.

I hereby certify that the above is a full, true and correct copy of the minutes of the meeting held on November 5, 2020 virtually via ZOOM/Conference Call, by the Executive Subcommittee.

*Elise Oliver*

Date: November 5, 2020

Elise Oliver, California Olive Committee



**Summary of Motions for November 5, 2020**

**Motion 11.5.20 #1**

**APPROVED**

**MOVED** by Mark Hendrixson duly seconded by Pat Ricchiuti, and unanimously carried **THAT** the minutes of the November 14, 2019 Executive Subcommittee meeting be approved.

**Motion 11.5.20 #2**

**APPROVED**

**MOVED** by Mark Hendrixson and duly seconded by Dennis Burreson, and unanimously carried **THAT** the Committee adopt the General Administration 2021 FY Budget totaling \$531,000 (\$357,000 G&A and \$173,500 Exports) with the recommendation to eliminate \$100,000 from the Section 8e evaluation/Contingency Fund.

**Motion 11.5.20 #3**

**APPROVED**

**MOVED** by Felix Musco and duly seconded by Janet Edwards, and unanimously carried **THAT** the Subcommittee grant authority to the Executive Director and Chairman for inter-item transfers of the Executive Subcommittee Budget.