



CALIFORNIA OLIVE COMMITTEE
COC Inspection Subcommittee Meeting Minutes
Wednesday, November 7, 2018
10:30 a.m.
Double Tree Hotel- Modesto, CA

I. CALL TO ORDER

A meeting of the Inspection Subcommittee was called to order at 10:50 a.m., and the following members were present:

Members

Dennis Burreson
Jacob Peters
Galen Pfeiffer
Chris Henderson
Edward Garcia
Mark Hendrixson
Rick Benson
Julia Tinsley
Michael Silveira
Janet Edwards
Tracy Wood
Carolina Burreson

Affiliation:

Musco
Bell-Carter
Grower
Grower
Grower
Grower
Grower
Bell-Carter
Grower
Musco
Musco
Grower

Others Present:

Todd Sanders	COC
Liza Ramon	COC
Elizabeth Carranza	COC
Lindsey Batty	COC
Terry Vawter	USDA
Kathie Notoro	USDA

With a majority of the Subcommittee members present, a quorum was established.

MOVED BY Carolina BURRESON, duly seconded by Janet EDWARDS, and unanimously carried THAT the minutes of 11-30-17 Inspection Subcommittee meeting be approved. (Motion 11-7-18 #1)

II. Electronic Reporting

In 2014, the Committee launched the Olive Electronic Reporting System (OERS). In 2015, the system was refined as the COC added additional features to aide with congestion at the scale house. These included: bin tag print outs, a new entry application, and improvements for the users of the system. In addition to the OERS system, the COC and the industry continue to capitalize on technology in an effort to provide real value by implementing usage of the Multiscan I5 Optical Sizing machines. The optical sizer cuts down on labor, processors' time, and provides a higher degree of accuracy while also decreasing subjectivity in the grading process. Going into year five of this technology's usage, we have continued confidence with the system, its functionality, and stabilization. In June of 2016, the COC was able to suspend the incoming inspection requirements in the marketing order. In turn, we were able to contract directly with CDFR by using current standards to inspect incoming fruit.

In 2018, we made number of enhancements such as: login and data transmission security including Secure Socket Layer (SSL) for the website and Strong Password. In addition, we made enhancements to COC3, COC5, and other aspects of both web and client applications.

Based on the circumstances we have faced in the previous year, we are recommending the following enhancements:

- Move database and web servers to Microsoft Cloud Azure server for optimum security and performance (highly recommended)
- Digital inventory reports from each canner
- Multi-scan integration to the COC Application
- Increased support and database maintenance.

We are proposing the following budget for 2019:

Optical sizer integration	6,000
Digital inventory reports	5,000
Enhancements	5,000
Support and Travel	12,000
<u>Miscellaneous</u>	<u>10,000</u>
Total	\$38,000

MOVED BY Chris HENDERSON, duly seconded by Galen PFEIFFER, and unanimously carried THAT the Committee adopt the Inspection Budget for the 2019 FY. (Motion 11-7-18 #2)

MOVED BY Dennis BURRESON, duly seconded by Chris HENDERSON, and unanimously carried THAT the Committee grant authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget. (Motion 11-7-18 #3)

V. ADJOURNMENT

With no further business to discuss Chairwoman Julia TINSLEY adjourned the meeting at 10:53a.m.

I hereby certify that the above is full, true and correct copy of the minutes of the meeting held on November 8, 2018 in Modesto, California, by the Subcommittee.

November 8, 2018
Date: November 8, 2018

Liza Ramon
Liza Ramon, Programs Coordinator

SUMMARY OF MOTIONS FOR NOVEMBER 7, 2018

Motion 11-7-18 #1

MOVED BY Carolina BURRESON, duly seconded by Janet EDWARDS, and unanimously carried THAT the minutes of 11-30-17 Inspection Subcommittee meeting be approved.

Motion 11-7-18 #2

MOVED BY Chris HENDERSON, duly seconded by Galen PFEIFFER, and unanimously carried THAT the Committee adopt the Inspection Budget for the 2019 FY.

Motion 11-7-18 #3

MOVED BY Dennis BURRESON, duly seconded by Chris HENDERSON, and unanimously carried THAT the Committee grant authority to the Executive Director and Chairman for inter-item transfers of the Inspection Budget.