



**CALIFORNIA OLIVE COMMITTEE**  
**Executive Subcommittee Meeting Minutes**  
**Wednesday, November 7, 2018**  
**9:30 a.m.**  
**Double Tree Hotel - Modesto, CA**

**I. CALL TO ORDER**

A meeting of the Executive Subcommittee was called to order by Chairman Mike Silveira at 9:42 a.m., and the following members were present:

**Members**

Julia Tinsley  
Felix Musco  
Mark Hendrixson  
Michael Silveira  
Edward Garcia  
Mark Heuer  
Vito DeLeonardis  
Rick Benson  
Dennis Burreson  
Ed Curiel  
Chris Henderson  
Janet Edwards

**Affiliation:**

Bell-Carter  
Musco  
Grower  
Grower  
Grower  
Grower  
Grower  
Grower  
Musco  
Grower  
Grower  
Musco

**Others Present:**

Todd Sanders                      COC  
Liza Ramon                        COC  
Lindsey Batty                     COC  
Terry Vawter                      USDA  
Kathie Notoro                     USDA

With a majority of the Subcommittee members present, a quorum was established.

**MOVED BY Mark HEUER duly seconded by Mark HENDRIXON, and unanimously carried THAT the minutes of the June 13, 2018 Executive Subcommittee meeting be approved. (Motion 11-7-18 #1)**

## **II. 2018 UPDATES ON EXPORT PROGRAMS**

Elizabeth Carranza, Director of Trade, gave a brief presentation on the updated export programs which is included in your meeting packet. Also there was a discussion on how track on import non-California product.

**MOVED by Mark HENDRIXSON, duly seconded by Ed CURIEL, and unanimously carried THAT the COC 3 be amended to track imports in order to identify non-California product. (Motion 11-7-18 #2)**

## **III. COC Bylaws Review & Update**

The COC presented the changes to Bylaws and updated internal control policy to the executive committee. Those are included in the meeting packet.

**MOVED BY Mark HENDRIXSON, duly seconded by Janet EDWARDS, and unanimously carried THAT the Bylaws and internal control policies changes were approved. (Motion 11-7-18 #3)**

## **IV. 2019 ADMINISTRATIVE BUDGET**

**MOVED BY Dennis BURRESON, duly seconded by Julia TINSLEY, and unanimously carried THAT a proposal to improve USDA 8E inspection of ripe olives imports not to exceed \$150,000. (Motion 11-7-18 #4)**

**MOVED BY Mark HENDRIXSON, duly seconded by Mark HEUER, and unanimously carried THAT the Committee adopt the General Administration 2019 FY Budget of \$713,900. (Motion 11-7-18 #5)**

**MOVED BY Mark HEUER, duly seconded by Mark HENDRIXSON, and unanimously carried THAT the Committee delegate authority from the Committee to the Executive Director with oversight by the Chairman for Inner-item transfer fund. (Motion 11-7-18 #6)**

## VI. ADJOURNMENT

Having no further business, Chairman Mike SILVEIRA adjourned the meeting at 10:41 a.m.

I hereby certify that the above is full, true and correct copy of the minutes of the meeting held on November 7, 2018 in Modesto, California, by the Subcommittee.

*November 8, 2018*

Date: November 8, 2018

*Liza Ramon*

Liza Ramon, California Olive Committee

**SUMMARY OF MOTIONS FOR NOVEMBER 7, 2018**

**Motion 11.7.18 #1**

**APPROVED**

**MOVED BY Mark HEUER duly seconded by Mark HENDRIXON, and unanimously carried THAT the minutes of the June 13, 2018 Executive Subcommittee meeting be approved.**

**Motion 11.7.18 #2**

**APPROVED**

**MOVED by Mark HENDRIXSON, duly seconded by Ed CURIEL, and unanimously carried THAT the COC 3 be amended to track import in order to identify non-California product.**

**Motion 11.7.18 #3**

**APPROVED**

**MOVED BY Mark HENDRIXSON, duly seconded by Janet EDWARDS, and unanimously carried THAT the Bylaws and internal control policies changes were approved.**

**Motion 11.7.18 #4**

**APPROVED**

**MOVED BY Dennis BURRESON, duly seconded by Julia TINSLEY, and unanimously carried THAT a proposal to improve USDA 8E inspection of ripe olives imports not to exceed \$150,000.**

**Motion 11.7.18 #5**

**APPROVED**

**MOVED BY Mark HENDRIXSON, duly seconded by Mark HEUER, and unanimously carried THAT the Committee adopt the General Administration 2019 FY Budget of \$713,900.**

**Motion 11.7.18 #6**

**APPROVED**

**MOVED BY Mark HEUER, duly seconded by Mark HENDRIXSON, and unanimously carried THAT the Committee delegate authority from the Committee to the Executive Director with oversight by the Chairman for Inner-item transfer fund.**