



**CALIFORNIA OLIVE COMMITTEE**  
**Executive Subcommittee Meeting Minutes**  
**Thursday, July 21, 2016**  
**11:00 a.m.**  
Double Tree - Modesto, CA

**I. CALL TO ORDER**

A meeting of the Executive Subcommittee was called to order by Chairman Mike Silveira at 11:55 a.m., and the following members were present:

**Members**

Julia Tinsley  
Mark Hendrixson  
Mark Heuer  
Michael Silveira  
Janet Edwards  
Pat V. Ricchiuti  
Edward Garcia  
Doug Reifsteck  
Felix Musco  
Ed Curiel

**Affiliation:**

Bell-Carter  
Grower  
Grower  
Grower  
Musco  
Grower  
Grower  
Bell-Carter  
Musco  
Grower

**Others Present:**

Alexander Ott	COC
Todd Sanders	COC
Liza Ramon	COC
Peter Sommers	USDA

With a majority of the Subcommittee members present, a quorum was established.

**MOVED BY Mark HENDRIXSON, duly seconded by Doug REIFSTECK, and unanimously carried THAT the minutes of the November 5, 2015 Executive Subcommittee meeting be approved. (Motion 7.21.16 #1)**

## II. OFFICE/PERSONNEL

In February 2016, Kimber Cole from USDA did a Compliance Audit. In that audit there was some recommendations addressed to the Chairman and Executive Director. Both Chairman and Executive Director reviewed and responded to the following recommendations that were given. In June 2016, USDA reviewed the response and was approved. The recommendations and approval letter were provided in the meeting packet.

In the meeting there was also a revised policy on reimbursement, travel, allowances and credit changes. There is a brief description on each area what it acceptable on those four items.

**MOVED BY Pat V. RICCHIUTI, duly seconded by Edward GARCIA, and unanimously carried THAT the revised policy on reimbursement, travel, allowances and credit cards be approved. (Motion 7.21.16 #2)**

There was a brief discussion on European Olive Inspection. HESTER with the California Olive Grower Council voiced opposition to a Self-European Olive Inspection Program.

**MOVED BY Mark HENDRIXSON, duly seconded by Ed CURIEL, and unanimously carried THAT the COC opposes do not support outside entities for self-verification and grading olives. (Motion 7.21.16 #3)**

Today, we had three interviews for the Program Supervisor position. The three candidates were Terry Vawter, Fanny Johansson, and Elizabeth Brown. The Executive Committee interviewed the three candidates.

**THE COMMITTEE WENT INTO CLOSED SESSION TO DISCUSS PERSONNEL MATTERS.**

**In closed session action was taken to hire Elizabeth Brown as the COC's Program Supervisor. (Motion 7.21.16 #4)**

With no further business to discuss the meeting was adjourned at 2:05 p.m.

I hereby certify that the above is full, true and correct copy of the minutes of the meeting held on July 21, 2016 in Modesto, California, by the Subcommittee.

*July 27, 2016*  
Date July 27, 2016

*Liza Ramon*  
Liza Ramon, California Olive Committee

**SUMMARY OF MOTIONS FOR July 21, 2016**

**Motion 7.21.16 #1**

**APPROVED**

**MOVED BY Mark HENDRIXSON, duly seconded by Doug REIFSTECK, and unanimously carried THAT the minutes of the November 5, 2015 Executive Subcommittee meeting be approved.**

**Motion 7.21.16 #2**

**APPROVED**

**MOVED BY Pat V. RICCHIUTI, duly seconded by Edward GARCIA, and unanimously carried THAT the revised policy on reimbursement, travel, allowances and credit cards be approved.**

**Motion 7.21.16 #3**

**APPROVED**

**MOVED BY Mark HENDRIXSON, duly seconded by Ed CURIEL, and unanimously carried THAT the COC opposes do not support outside entities for self-verification and grading olives.**

**Motion 7.21.16 #4**

**APPROVED**

**In closed session action was taken to hire Elizabeth Brown as the COC's Program Supervisor.**